

**From:** [Shannon Goodman](#)  
**To:** [Wiseman, Michelle L.](#)  
**Cc:** [Bitten, Christina](#); [Alfano, Barbara](#); [Charick, Kim](#); [Swingle, Pam](#)  
**Subject:** Re: [EXTERNAL] Re: Deconstruction Video & Updated Documents  
**Date:** Tuesday, February 2, 2021 11:35:51 AM

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Michelle - That all sounds great, thank you!

On Tue, Feb 2, 2021 at 9:33 AM Wiseman, Michelle L. <[MLWiseman@atlantaga.gov](mailto:MLWiseman@atlantaga.gov)> wrote:

Good Morning Ladies,

I have submitted the request – unfortunately the Mayor’s Office of Communications doesn’t work so fast. I will update you by the end of this week. Shannon, my daughter will help us with the video part. Maybe we can connect next week.

Christina, maybe you should send a lapel mike. My home address is:

Michelle Wiseman

5216 Clearwater Dr

Stone Mountain, GA 30087

(404) 858-1807

Thanks,

Michelle

**From:** Shannon Goodman <[shannon@lifecyclebuildingcenter.org](mailto:shannon@lifecyclebuildingcenter.org)>  
**Sent:** Monday, February 1, 2021 5:20 PM  
**To:** Bitten, Christina <[Bitten.Christina@epa.gov](mailto:Bitten.Christina@epa.gov)>  
**Cc:** Wiseman, Michelle L. <[MLWiseman@AtlantaGa.Gov](mailto:MLWiseman@AtlantaGa.Gov)>; Alfano, Barbara <[Alfano.Barbara@epa.gov](mailto:Alfano.Barbara@epa.gov)>; Charick, Kim <[Charick.Kim@epa.gov](mailto:Charick.Kim@epa.gov)>; Swingle, Pam <[swingle.pamela@epa.gov](mailto:swingle.pamela@epa.gov)>  
**Subject:** [EXTERNAL] Re: Deconstruction Video & Updated Documents

Thank you, Christina. Please find our completed forms attached.

On Tue, Jan 19, 2021 at 12:43 PM Bitten, Christina <[Bitten.Christina@epa.gov](mailto:Bitten.Christina@epa.gov)> wrote:

Hello all,

Thank you again for meeting today; it was wonderful to hear the updates on your projects and discuss the video. I am looking forward to the final product! Some follow-up points below.

1. Storyboard and speaker guidelines:
  - a. The working storyboard and the speaker guidelines, updated based on today’s

conversation, are attached. I hope that these help to guide you; please let me know if you have any questions or suggestions.

- b. The speaker guidelines contains a link where you would upload any filmed segments, or photos/videos you would like to share for this project.

2. Lapel microphone for Michelle:

- a. Please let me know if you will not be filming together and thus need a microphone shipped to your address.

3. Consent forms:

- a. Also attached you will find the two standard forms required in order to participate. A separate “EPA Multimedia Consent Form” is needed from every person that appears in the video as a speaker or another identifiable role. This form gives us the permission to publicly publish the video in which you appear. In order to use any photos and/or videos of your work, the “Content License Agreement” must be signed by you, the organization, or whomever is the owner of the file.

Thank you and please feel free to reach out at any time.

Best regards,

Christina

Christina Bitten

Pollution Prevention Program Coordinator

U.S. EPA Region 4

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